



## **IRA Qualified Charitable Distributions (QCDs) Instructions for Donors and IRA Administrators**

The University appreciates your IRA gift and wants to ensure proper handling and acknowledgment. Please notify the Gift Planning Office at (512) 475-9632 or [giftplan@austin.utexas.edu](mailto:giftplan@austin.utexas.edu) and provide:

- Donor's name, address, phone, and email address
- IRA administrator – company and contact
- Expected date and amount of IRA distribution/gift
- Gift Designation(s) – department, endowment name, program, etc.

Please share the following instructions with your IRA plan administrator:

### **Checks:**

Please include the account holder/donor's name on the check and indicate gift designation(s)/purpose(s) of the gift. Make payable to **“The University of Texas at Austin”** and send to:

Gift Planning - University Development Office  
P.O. Box 7458  
Austin, Texas 78713-7458

UT Austin Tax Identification Number: **74-6000203**

### **Wire Transfers:**

- Bank Name: Frost National Bank
- Routing or ABA #: 114000093
- Account #: 591293028
- Account Name: University of Texas at Austin
- Reference: donor name, gift designation

**Gifts of Stock/Equities** – contact the Gift Planning office before Friday, December 10

*As with any decision involving your assets, the University urges you to seek the advice of professional counsel when considering a gift to The University of Texas at Austin.*